

Martin, Molly

From: Scott Valor <svalor@santamonica.org>
Sent: Wednesday, July 23, 2014 11:26 AM
To: Martin, Molly
Subject: FW: Public Records Act Request to Santa Monica Bay Restoration Commission

Let me know if you have any questions.

Scott Valor
Director of Government Affairs
Santa Monica Bay Restoration Commission
310-922-2376

www.smbrc.ca.gov

From: Walter Lamb <landtrust@ballona.org>
Sent: Monday, July 21, 2014 11:18
To: Scott Valor; McChesney, Frances@Waterboards
Subject: Public Records Act Request to Santa Monica Bay Restoration Commission

Hi Scott,

The Land Trust is requesting the below records as part of our ongoing efforts to provide public oversight of the Santa Monica Bay Restoration Commission's partnership with the Annenberg Foundation with regard to the Ballona Wetlands Ecological Reserve.

Please note that some of the questions are repeated from an earlier, informal request for information made directly to The Bay Foundation. This is because those records relate to the conduct of the people's business and also because [we believe that such records are retained by staff of the Santa Monica Bay Restoration Commission](#) (SMBRC), a public agency. Since we have not been provided with, nor can we find, any guidelines that would delineate between the activities of individuals listed as SMBRC staff that are carried out on behalf of SMBRC and activities of the same individuals that are carried out on behalf of The Bay Foundation, we believe that all of the official duties and responsibilities carried out by these individuals, to include the sending and receiving of various communications and the storage of records relating to the conduct of the people's business, are carried out on behalf of SMBRC and TBF jointly. Therefore, for all of the questions below, we believe that [it is legally appropriate for you to consider all writings "prepared, owned, used, or retained" by any individual who has been provided by The Bay Foundation as staff for the SMBRC to be public records](#), and to not withhold any records simply because they may relate to the private Bay Foundation. If you follow a different interpretation in your response, please indicate that.

- 1) Copies of all minutes of meetings of the Board of Directors of The Bay Foundation between August 1, 2011 and the present date
- 2) Copies of the most up-to-date calendar or schedule of meetings of the The Bay Foundation's Board of Directors for 2014

- 3) A copy of The Bay Foundation's bylaws or any similar governing documents
- 4) Copies of any records of, or records relating to, grants or donations to The Bay Foundation from private entities
- 5) Copies of any correspondence or documents shared between any person considered to be a member of the SMBRC staff and any member of the The Bay Foundation's Board of Directors within the last twelve months that has not been previously disclosed.
- 6) Copies of all correspondence within the last eight months between SMBRC Governing Board Chair Mehaul O'Leary and: 1) any staff member of SMBRC; 2) any member The Bay Foundation's Board of Directors; and 3) any employee or representative of any other state agency with regard to any aspect of the Ballona Wetlands restoration project, the Ballona Wetlands Ecological Reserve, or any related stakeholder group.
- 7) All correspondence or other records, not previously disclosed or covered by the preceding requests, relating to the Annenberg Foundation's involvement as a partner in the Ballona Wetlands Restoration project, to include internal records and correspondence, correspondence with external individuals or entities, and records that relate either to the Annenberg Foundation's plans for an "urban ecology center" or to the larger restoration effort in general.

Thank you for your assistance in fulfilling this request. As always, feel free to call or e-mail to discuss this request and to make sure that our need for this important public information can be fulfilled in a way that is least burdensome for you and your colleagues.

Regards,

Walter Lamb
Ballona Wetlands Land Trust
landtrust@ballona.org | www.ballona.org
310-384-1042